



Gandhi Institute of Advanced Computer & Research

RAYAGADA, Odisha

(Approved by AICTE-New Delhi, Affiliated to BPUT-Rourkela and SCTE&VT-Odisha)
(Managed by Rabindranath Educational Trust)

SC&ST DEVELOPMENT CELL

Minutes of Meeting

Venue: Conference Room
Time: 12.00p.m.

Date: 03/11/2025

MEMBERS PRESENT

| Sl. No. | Name and designation | Signature |
|---------|--------------------------------------|-----------|
| 1 | Dr. Pratap Chandra Mishra, Principal | |
| 2 | Mr. Niranjan Naik, Asst. Prof. | |
| 3 | Ms. Chandrika Saraka, Asst. Prof. | |
| 4 | Mr. Dilip Ganta, Asst. Prof. | |
| 5 | Mr. Niranjan Bidika, Asst. Prof. | |
| 6 | Mr. Kina Beero, Student | |

The members were discussed in detail above mentioned agenda and the following decisions were taken:

1. The member secretaries requested all members to list out all recruitment opportunities in PSU, banking, state and central government and discuss the same with the students. It would be better to identify coaching/ training centres for the same.
2. The Chairman instructed the member secretary and all other members to bring awareness about higher studies course. It is asked to identify training and coaching centres.
3. The convenor expressed that there were no serious and major concerns either from SC/ST students or staff members

The convenor thanked to the Chairman and also appreciated members for their suggestion and thanked for attending the meeting.

Convenor



Principal
PRINCIPAL
Gandhi Institute of Advanced
Computer & Research, Rayagada



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Ref No.: GIACR/SC-ST/2025-26/064

Date: 01/11/2025

MEETING NOTICE

The SC&ST DEVELOPMENT CELL meeting is scheduled on 03/11/2025 at 12.00p.m. in the Conference Room. All the members are 'requested to make it convenient to attend the meeting. The agenda of the meeting is as under:

Agenda:

1. Create awareness about recruitment opportunities
2. Create awareness about higher education
3. Take note of any grievances from SC/ST students or staff

Copy

To all the member staffs

PRINCIPAL
PRINCIPAL

Gandhi Institute of Advanced
Computer & Research, Rayagada





Gandhi Institute of Advanced Computer & Research

Prajukti Vihar, Arabindo Marg, RAYAGADA, Odisha, PIN-765002
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Date: 13/ May/ 2025

CIRCULAR

In compliance with the UGC and AICTE guidelines and as per the SC and ST prevention of Atrocities Act, 1989, No.33 of 1989 dated 11-09-1989, the institute has re-constituted the SC/ST Grievance Committee of the following members with immediate effect to help the SC/ST categories students/ staff to integrate with other communities of the institute and to remove difficulties, which they may be experiencing.

| Sl. No | Designation in the committee | Name | Contact No |
|--------|------------------------------|--------------------------------------|------------|
| 1. | Chairperson | Dr. Pratap Chandra Mishra, Principal | 9437207093 |
| 2. | Convener | Mr. Niranjana Naik, Asst. Prof | 8455877083 |
| 3. | Member | Mr. Niranjana Bidika, Asst. Prof | 7008701803 |
| 4. | Member | Mr. Dilip Ganta, Asst. Prof | 7205229834 |
| 5. | Member | Ms. Chandrika Saraka, Asst. Prof | 7008930714 |
| 6. | Member | Mr. Kina Beero, Student | |

Frequency of Meeting: According to the regulations framed by AICTE, the Committee meets at least two times in a year and the decisions arrived at is mandatory to be implemented. The Committee functions under the Chairmanship of the Committee.



PRINCIPAL
Principal

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SC/ ST AFFAIRS COMMITTEE

Minutes of Meeting 2024-25

The meeting of all committee members and the SC/ST students of all departments was held under the Chairmanship of Dr. Pratap Chandra Mishra, Principal, GIACR, Rayagada on 28/10/2025 at 3.00 pm in Seminar Hall of Mechanical Engg department.

The agenda of the meeting:

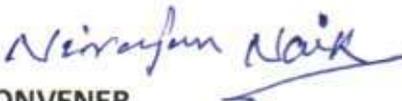
- Committee- Students Interaction.
- Review the facilities for the SC/ST students.
- Create awareness about higher education.

The following members were present for the meeting.

- 1) Mr. Niranjana Naik, Asst. Prof
- 2) Mr. Niranjana Bidika, Asst. Prof
- 3) Ms. Chandrika Saraka, Asst. Prof
- 4) Mr. Dilip Ganta, Asst. Prof
- 5) Mr. Kina Beero, Student

The following points were discussed in the meeting.

- 1) Committee – students Interaction: the student coordinators of all the department were attended the meeting with all the committee members, where the student coordinators discussed about their studies related to Atrocity Act.
- 2) A comprehensive summary report on SC/ST students, including academic performance, extracurricular activities, and scholarship utilization, was presented.
- 3) It was reported that no complaints were received by the Principal or the members throughout the academic year, indicating a smooth grievance redressal process.
- 4) Students Scholarship: Follow up of Post Matric Scholarship applications by eligible candidates.


CONVENER
(SC/ ST Affairs Committee)





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Office Order

Ref. No.: GIACR/SSD/24/24-25

Date: 22-07-2024

SC&ST DEVELOPMENT CELL

A committee for SC/ST as per the Scheduled Castes and the Scheduled Tribes (prevention of atrocities) act, 1989 is herewith being constituted with immediate effect to promote the special interests of students in the reserved category and to guide the students to optimally utilize the benefits of the schemes offered by the Government of India.

| Sl. No. | Name and designation | Position in the committee |
|---------|--------------------------------------|---------------------------|
| 1 | Dr. Pratap Chandra Mishra, Principal | Chairman |
| 2 | Mr. Niranjan Naik, Asst. Prof. | Convenor |
| 3 | Ms. Chandrika Saraka, Asst. Prof. | Member |
| 4 | Mr. Dilip Ganta, Asst. Prof. | Member |
| 5 | Mr. Niranjan Bidika, Asst. Prof. | Member |
| 6 | Mr. Kina Beero, Student | Student |

Objectives:

- SC/ST cell has been constituted in the college campus to resolve all the affairs and problems related to the SC/ST students and faculties.
- The cell will conduct regular remedial coaching classes on life skills, personality development, writing assignments and making presentations, as well as Hindi and local language classes.
- The cell will also organize interactive sessions and informal meetings with students to attend to their personal, social and academic problems.
- To bring the students belongs to SC/ST community at par with mainstream student body.
- To create a platform where students can point out their problems, regarding academic and non-academic matters.
- To monitor the implementation of reservation policy in the institution.


Convenor




Principal
Gandhi Institute of Advanced
Computer & Research


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SC/ ST AFFAIRS COMMITTEE

Minutes of Meeting 2023-24

The meeting of all committee members and the SC/ST students of all departments was held under the Chairmanship of Dr. Pratap Chandra Mishra, Principal, GIACR, Rayagada on 27/10/2024 at 3.00 pm in Seminar Hall of MBA department.

The agenda of the meeting:

- Committee- Students Interaction.
- Review the facilities for the SC/ST students.
- Create awareness about higher education.

The following members were present for the meeting.

- 1) Dr. S. J. Margarete, Prof.
- 2) Mr. Manoranjan Behera, Asst. Prof
- 3) Mr. Niranjana Bidika, Asst. Prof
- 4) Mr. Niranjana Naik, Asst. Prof
- 5) Ms. Dipti Bibhar, Asst. Prof
- 6) Mr. Damodar Naik, Student

The following points were discussed in the meeting.

- 1) Committee – students Interaction: the student coordinators of all the department were attended the meeting with all the committee members, where the student coordinators discussed about their studies related to Atrocity Act.
- 2) Students Interaction: Some of the students explained about the proper use of scholarship given to the students.
- 3) Students Scholarship: Follow up of Post Matric Scholarship applications by eligible candidates.

PRINCIPAL
Principal

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Date: 18/Oct/ 2024

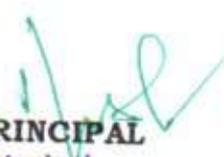
CIRCULAR

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| Sl. No | Designation in the committee | Name | Contact No |
|--------|------------------------------|--------------------------------------|------------|
| 1. | Chairperson | Dr. Pratap Chandra Mishra, Principal | 9437207093 |
| 2. | Vice Chairperson | Dr. S. J. Margarete, Prof | 7653029800 |
| 3. | Member | Mr. Niranjan Bidika, Asst. Prof | 7008701803 |
| 4. | Member | Mr. Niranjan Naik, Asst. Prof | 8455877083 |
| 5. | Member | Ms. Dipti Bibhar, Asst. Prof | 7752063376 |
| 6. | Member | Mr. Damodar Naik, Student | 8480152677 |

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